

THE INSTITUTION OF ELECTRONICS AND TELECOMMUNICATION ENGINEERS

VIJAYAWADA CENTRE

Flat Nos. 107 & 108, (1st Floor), Vijayasowdha Apartments, High School Road Cross,

M. G. Road, Patamata, VIJAYAWADA – 520 010. Ph. No98483 98424,

E-mail ID: ietevjc@gmail.com

(Jurisdiction of IETE Vijayawada Centre i.e. Krishna, Guntur, Prakasam & Khammam Districts)

SPONSORSHIP APPLICATION FORM

(1st July to 30th June for any Academic Year)

1. Host Institute Information:

- Name of the Institute: _____
- Address: _____
- Head of the Institute: _____

2. IETE Organizational Membership:

- Is the institute an IETE organizational member? (Yes/No): _____
- If Yes, Organizational Membership number: _____

(Please attach proof of membership)

3. Events Conducted Under ISF:

- Has the institute conducted at least four events under ISF in the academic year _____
(1st July to 30th June)? (Yes/No): _____

(List of events conducted with dates):

1. _____
2. _____
3. _____
4. _____

(Attach supporting documents, such as event reports or certificates)

4. IETE Faculty Membership details of the department:

(List names and membership numbers of the faculty members)

1. _____
2. _____
3. _____

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4. _____

5. _____

5. Conference/ FDP/ Non Teaching Staff Training Program Details:

- Title of the Conference/ FDP/ Non Teaching Staff Training Program:

- Date(s): _____

- Will the conference banner display “**IETE Vijayawada Centre in association with [Name of the Institute]**”? (Yes/No): _____

(Attach a copy of the draft banner)

6. Sponsorship Request Letter:

- Have you attached the official request letter for sponsorship addressed to the IETE Vijayawada Centre? (Yes/No): _____

(Attach request letter)

Declaration:

I, _____ (Name of the applicant), representing
_____ (Name of the institute), hereby declare
that all the information provided in this application is accurate and complete to the best of my
knowledge. I understand and agree to the sponsorship conditions outlined by IETE
Vijayawada Centre.

Name and Signature

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Attachments Checklist:

1. Proof of IETE organizational membership
2. List of ISF events conducted with supporting documents
3. Proof of IETE faculty memberships
4. Draft of “Conference/ FDP/ Non Teaching Staff Training Program” banner
5. Official request letter for sponsorship

For IETE Vijayawada Centre Use Only:

- Application received on: _____
- Application reviewed by: _____
- Decision (Approved/Rejected): _____
- Amount Sanctioned: _____
- Comments/Remarks: _____

Hon. Treasurer

Hon. Secretary

Hon. Chairman

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Date: 01-10-2024

RULES TO OBTAIN SPONSORSHIP FROM IETE VIJAYAWADA CENTRE

Conference:

1. The host institute must hold IETE organizational membership.
2. The institute must conduct at least **four events** within the academic year under ISF (1st July to 30th June).
3. The institute must have a minimum of **five faculty members** with IETE membership.
4. The conference banner should display "**IETE Vijayawada Centre in association with [Name of the Institute].**"
5. Host institutes should provide fee concessions for conferences for IETE corporate members.
6. A request letter for conference sponsorship must be submitted to IETE Vijayawada Centre.
7. Sponsorship will be provided by the IETE Vijayawada Centre up to **twice in an academic year, but only once to any given institute.**
8. An amount of **Rs. 10,000/- for Conference (Online Conference- Rs. 5000/-)** will be provided as sponsorship.

Faculty Development Program (FDP):

1. The host institute must hold IETE organizational membership.
2. The institute must conduct at least **four events** within the academic year under ISF (1st July to 30th June).
3. The institute must have a minimum of **five faculty members** with IETE membership.
4. The FDP banner should display "**IETE Vijayawada Centre in association with [Name of the Institute].**"
5. Host institutes should provide fee concessions for FDPs for IETE corporate members.
6. A request letter for FDP sponsorship must be submitted to IETE Vijayawada Centre.
7. Sponsorship will be provided by the IETE Vijayawada Centre up to **twice in an academic year, but only once to any given institute.**
8. An amount of **Rs. 5,000/-** will be provided as sponsorship.

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9. The FDP must be conducted for **a minimum of 5 days**.

Non Teaching Staff training Program:

1. The host institute must hold IETE organizational membership.
2. The institute must conduct at least **four events** within the academic year under ISF (1st July to 30th June).
3. The institute must have a minimum of **five faculty members** with IETE membership.
4. The banner should display "**IETE Vijayawada Centre in association with [Name of the Institute].**"
5. Host institutes should provide fee concessions for non-teaching programs for IETE corporate members.
6. A request letter for sponsorship must be submitted to IETE Vijayawada Centre.
7. Sponsorship will be provided by the IETE Vijayawada Centre up to **twice in an academic year, but only once to any given institute**.
8. An amount of Rs. 2500/- will be provided as sponsorship.
9. The training program must be conducted for **a minimum of 2 days**.

Hon. Treasurer

Hon. Secretary

Hon. Chairman